



Rome Police Department

1156 Alpine Drive
Nekoosa, Wisconsin 54457

715-325-8020
Emergency - 911

OPEN RECORDS REQUEST

The Rome Police Department accepts and processes records requests during department office hours.

Fees:

- 1) 50 cents per copied page given to a requestor.
- 2) 25 cents per page which is faxed to a requestor.
- 3) Actual cost of mailing shall be added to total page cost for documents mailed to requestor.
- 4) \$10.00 or actual costs associated with the reproduction of photographs, audio and/or video tapes if media cost is over \$10.00.
- 5) Accident Reports \$5.00
- 6) E-mailed reports \$ 5.00

Date of Request _____ Requestor's Name _____

Address _____

City _____ State _____ Phone _____

Records Requested (Please be as specific as possible: names, dates, locations):

Requestor's Signature _____

Office Use Only

Approved for dissemination

Dissemination denied

Reason Denied

Release Date and Time

Approving Party